

Blue Ridge Christian Academy

Financial Commitment Form - Tuition and Fees 2011-2012

Tuition at Blue Ridge Christian Academy includes the costs of textbooks, except for textbooks used in Advanced Placement classes. Separate fees will be charged for certain courses, supplies (including consumable workbooks), field trips, athletics or other extra-curricular activities, academic competitions, and special events over the course of the school year. These fees are charged to each family's RenWeb account as they are incurred or over a period of time for more costly field trips. Payment for such fees is due by the first of the month following the month they appear in your account. Tuition and fee balances may be checked daily on RenWeb.

| Tuition Payment Plan | 3/2- Day K5* | 5-Day K5 | 1st – 4th Grade | 5th – 8th Grade | 9th- 12th Grade |
|-----------------------------|---------------------|-----------------|--|--|--|
| Lump sum | \$4,330 | \$4,910 | \$4,910 | \$5,590 | \$6,275 |
| Quarterly plan | \$1,095 | \$1,240 | \$1,240 | \$1,410 | \$1,580 |
| 10-month plan | \$445 | \$505 | \$505 | \$575 | \$640 |
| 12-month plan | \$375 | \$425 | \$425 | \$485 | \$540 |

Please note that the basic tuition rate is the lump sum rate on the first line of the table above. Other payment plans include administrative charges for additional billings and an interest factor.

** Students enrolled in 3/2 Day K5 class attend on Monday, Wednesday and Friday from 8:00 – 12:00 and Tuesday and Thursday from 8:00 – 3:15. There is no extended care for these students.*

| Non-refundable Fees | K5 and Above | Middle and High School Only |
|---|-------------------------------------|---|
| Application/testing (max \$100/family) | \$50 | |
| New Student Registration | \$200 | |
| Family Scholarship (paid one time per family) | \$200 | |
| Existing BRCA family - Early Re-Enrollment ** | \$100/student with \$200 max/family | |
| Athletic Fee | | \$50 (including 5 th grade athletes) |
| Advanced Placement (AP) course fee | | \$50 + cost of textbook |

*** Early re-enrollment rate for existing BRCA families applies only to those who enroll by February 11, 2011. A spot in a class for the upcoming school year is not held without a completed and approved re-enrollment package, including the fees. After February 11, the full registration fee of \$200 per student applies. Families joining BRCA after December 1, 2010 have until March 11 to complete early re-enrollment.*

Multi-child discount: Tuition schedule is for oldest child enrolled. A 3% discount is given for each additional family member enrolled. (Example: If a family has a 4th grade and K-5 student enrolled, tuition would be \$4,910+\$4,763 [\$4,910 * .97%=\$4,763]).

Scholarship: Families needing help with tuition payments may submit their financial and other information to [FAST](#), an independent third party, to see if they qualify for scholarship. Scholarships will be awarded based on need and availability of funds, to the extent funds are available, on a first-come, first-served basis. Levels of assistance are: 40% max for families with up to 2 students; 45% max for families with 3 students; 50% max for families with 4 or more students. Service hours and minimum grade requirements apply to scholarships.

Payment: BRCA is a non-profit organization under Section 501(c)3 of the IRS code. We desire to offer a quality Christian education at an affordable price while retaining and adequately supporting a highly trained staff. Staffing decisions are made based on enrollment projections and re-enrollment activity. Therefore, **parents / guardians should understand that they make a financial commitment to payment for the entire first semester of the upcoming school year**, effective on approved re-enrollment of a current student or acceptance of enrollment of a new student. If a student attends one day or more in the second semester, then parents / guardians have committed to pay for the entire second semester. Exceptions are made only for certain instances, as detailed in the Parent-Student Handbook or approved by the board of directors. The only exceptions are when a per diem rate applies for the number of days the student is enrolled, as follows:

1. Enrollment at BRCA **occurs when a school year is in process.**
2. **Withdrawal** due to parental job change or transfer to another location more than 20 miles from the BRCA campus.

- a. Withdrawal Form must be completed by parents or guardians in order for the student to receive a transcript.
 - i. All books and other school property must be returned and accounts settled before transcript or other records are made available.
- 3. **Termination of Enrollment / Expulsion** from BRCA (as defined in section of Parent-Student Handbook titled “Consequences for Misbehavior”).

Written requests to be relieved of financial responsibility due to unforeseen circumstances must be presented to the Board of Directors. Unless the Board grants relief, the student’s records will be held until all financial responsibilities have been met.

Payments under all plans begin June 1. Additional due dates for the quarterly plan will be September 1, December 1 and March 1. Due dates for the 10-month plan will be the first of each month beginning in June with the final due date on March 1. Due dates for the 12-month plan will be the first of each month beginning in June with the final due date on May 1. Extenuating circumstances for non-payment will be considered on a case by case basis by the school administration and Treasurer. Otherwise, the following applies to late payments.

Late Payments: Payments are considered late after the tenth of the month when a payment is due at which time accounts with balances greater than \$25 are assessed a late fee of \$20. Accounts are also assessed a fee of \$25 for any returned check.

As per the Parent-Student Handbook, if a tuition balance is not paid within 60 days of the original due date (both months and any late fees), then the applicable student(s) may not be permitted to attend school until the financial obligation is met in full. Such absences for the student(s) are considered to be unexcused with 0’s assigned for missed work. Additionally, access to ParentsWeb will be suspended until the financial obligation is met in full.

Only those students with up-to-date accounts will be allowed to receive report cards, transcripts, and other academic information at the end of the year or be allowed to participate in graduation exercises. This includes payment of all fees, late charges, return of books, school property, etc.

Collection of committed amounts will be turned over to a bill collector, if necessary. Parents / guardians agree to pay all costs of collection including reasonable legal fees when applicable. Each party waives the right to a trial by jury with respect to any disagreement that arises under this contract. Disputes will be resolved only by a court of competent jurisdiction within Greenville County, SC.

Plan Selection: Parent / Guardian, choose one of the following payment plans by signing in the appropriate box:

| Payment Plan | Parent /Guardian Signature..... and Date |
|--------------|--|
| Lump Sum | Date: |
| Quarterly | Date: |
| 10-month | Date: |
| 12-month | Date: |

For New Families Only: Add \$200 Family Scholarship Fee to plan above **OR**
 Pay \$200 Family Scholarship Fee with registration fee

By signing above, you are indicating that you are responsible for tuition and fee payments, have read and agree with the financial and withdrawal policies of BRCA, and understand that signing this document does not imply acceptance to BRCA. This document goes into effect after enrollment of your child(ren) is complete.

| Students Included in Payment Plan | Name | Grade (For K5 please note either “3/2 Day” or “5 Day”) |
|-----------------------------------|------|---|
| Student #1 | | |
| Student #2 | | |
| Student #3 | | |
| Student #4 | | |
| Student #5 | | |